

**TOWN OF BURRILLVILLE  
LIBRARY BUILDING COMMITTEE  
MEETING MINUTES**

**REGULAR MEETING of the Burrillville Library Building Committee held Wednesday, May 25, 2006 at 4:00 P.M. at the Burrillville Town Hall, 105 Harrisville Main Street, Harrisville, RI.**

**MEMBERS PRESENT: Victor D. Antoniello, David C. Ketcham, Robert J. Martel, G. Wayne Miller, Christopher Blakely, James Moran,**

**MEMBERS ABSENT: Michael A. Caron**

**EX OFFICIO MEMBER ABSENT: William A. Andrews, Town Councilor**

**OTHERS PRESENT: Jay Litman**

**The meeting was called to order at 4:10 P.M. by Vic Antoniello, Committee Chair**

**I. REVIEW AND ACT ON THE FOLLOWING CORRESPONDENCE:**

**A. A motion was made by David Ketcham and seconded by James Moran to receive and file the “Barr, Inc Quick Reference” delivered by Joseph Saracino of Laborers’ International Union of North America. Jay Litman agreed to review a copy of the documents and provide the**

**Committee with feedback relative to Barr. With no further discussion the vote in favor was unanimous.**

## **II. DISCUSS CONSTRUCTION BIDS AND SCHEDULE TO INTERVIEW BIDDERS.**

**Jay Litman continues to review the construction bids and proceed with further value engineering on the project. Material costs on the bids appear to have been inflated since purchases will not be made until next year. This is a prevalent practice due to the recent spike in transportation and construction material costs. Other items being reviewed are the site remediation costs and sales tax charges assessed to the project.**

**Vic Antoniello has scheduled a meeting with Walter Kane and Mike Wood to explore the possibility of re-bidding the project. A recent article in the Woonsocket Call reported on the bid opening, stating that bids had come in higher than budgeted.**

**Contractor interviews will be scheduled for Thursday, May 31, 2006 beginning at 4:00 p.m. A one hour time slot will be allotted each contractor for presentation and questions. Bernadette Schuster will provide a schedule as soon as the contractors have been contacted and scheduled.**

### **III. GENERAL DISCUSSION OF THE PROJECT**

**Included above**

**A motion was made by James Moran and seconded by Chris Blakely to suspend the meeting for a recess at 5:10 p.m. With no further discussion the vote in favor was unanimous.**

**IV. REQUEST FOR EXECUTIVE SESSION FROM VICTOR ANTONIELLO, CHAIR, PURSUANT TO RHODE ISLAND OPEN MEETING LAW [42-46-5 (A) (1)] FOR DISCUSSIONS RELATING TO JOB PERFORMANCE: INTERVIEWS OF CANDIDATES FOR CLERK OF THE WORKS FOR THE LIBRARY BUILDING PROJECT.**

**A motion was made by James Moran and seconded by David Ketcham to reconvene the meeting at 5:45 p.m. in Executive Session and begin the interviews for the Clerk of the Works candidates. With no further discussion the vote in favor was unanimous.**

### **EXECUTIVE SESSION**

**A motion was made by David Ketcham and seconded by Christopher Blakely to adjourn the Executive Session at 8:56 p.m. With no further discussion the vote in favor was unanimous.**

**A motion was made James Moran and seconded by David Ketcham to**

**seal the minutes of the Executive Session and resume the Regular Meeting at 8:56 p.m. With no further discussion the vote in favor was unanimous.**

**A motion was made David Ketcham and seconded by Christopher Blakely to narrow the pool of candidates from six (6) to three (3) based upon the interview results and invite the three (3) highest scoring candidates for a second interview. With no further discussion the vote in favor was unanimous.**

## **V. ADJOURNMENT**

**A motion was made by James Moran and seconded by Christopher Blakely to adjourn at 8:57 P.M. With no further discussion the vote in favor was unanimous.**

**The next meeting is scheduled for Wednesday, May 31, 2006, 5:00 p.m. at Burrillville Town Hall Chambers.**

**Information relating to the meeting is on file with the record of the minutes in the office of the Town Clerk.**

**Recorded by\_\_\_\_\_**

**Bernadette M. Schuster, Clerk to the Committee**

**Approved by** \_\_\_\_\_

**Library Building Committee Member**

**Date Approved** \_\_\_\_\_